

Council Meeting Avoca City Council, December 20, 2022

Mayor Pro Tem William Dea called the meeting to order at 5:30 PM with Fred Miller III, Diane Stamp, Deb Calhoon and Matt Gramkow (Zoom) present. Motion by Miller, seconded by Calhoon to approve the agenda. Motion carried 5-0.

Motion by Stamp, seconded by Miller to approve the consent agenda consisting of:

- Approval of the minutes: November 9th, November 15th and November 29, 2022
- Approval of Claims, Payroll, Financials and Reconciliation
- Approval of Liquor License – Renewal: Freds Tavern, LLC and Avoca Hospitality, LLC (Cobblestone Inn)
- Approval of Liquor License – Amendment: Avoca Hospitality, LLC (Cobblestone Inn)

Motion carried 5-0.

The council discussed the first reading of Chapter 11: Nuisances again after edits from last meeting. Motion by Miller, seconded by Calhoon to approve First reading and waive the second and third reading. Motion carried 5-0.

The council had 2 applications for the mayor position. Motion by Miller, seconded by Calhoon to appoint Tom Bruck to Mayor for the term ending December 31, 2023. Motion carried 5-0.

Mr. Mike Jorgensen presented the plans and specifications for 450th Street Improvements to the council. Mr. Jorgensen stated that asphalt and cement were put in the bids with one being an alternate.

Motion by Calhoon, seconded by Stamp to approve RESOLUTION 22-1220-01: RESOLUTION AUTHORIZING BUD LETTING AND SETTING PUBLIC HEARING. On a roll call: AYES: 5, NAYS: 0.

Mr. Schoonover stated that there are a lot of plans to look at and needs a committee to look over RFP's. Deb Calhoon and Fred Miller are to coordinate with Ted to look over plans.

Mr. Heiny has accepted our offer of hire and the council is setting his pay. Motion by Calhoon, seconded by Miller to approve RESOLUTION 22-1220-02: HIRING POLICE OFFICER. On a roll call: AYES: 5, NAYS: 0.

Renewing service contract with Midwest Breathing Air for 3 years. Motion by Stamp, seconded by Dea to approve RESOLUTION 22-1220-03: MIDWEST BREATHING AIR CONTRACT. On a roll call: AYES: 5, NAYS: 0.

Mr. Schoonover presented the council with a letter of offer to the council for Public Works Supervisor position. Motion by Gramkow, seconded by Miller to have the City Administrator move forward with letter of offer as is with no negotiations at this time. Motion carried 5-0.

Mr. Schoonover presented to the council a resolution for a merit increase for public works employee Mike Petersen for a \$1.00 Merit increase to help support the new Public Works Supervisor. The council stated that there should be a memo of expectations attached to the resolution and Mr. Petersen is to read and accept said expectations before the resolution is to be approved.

Office is to get 2 advertisements ready for the Club House, one for advertising leasing the Club House and one for advertising for Club House Supervisor and Assistant Supervisor.

City Clerk asked council for direction in helping with budget numbers for Fiscal Year 2024:

- employee increase estimates: 3%
- employee dependent insurance co-pay estimates: 10%
- adding EMT public works position with a split pay of 34% ems, 33% golf, and 33% road use

Council Comments:

Fred: Utility Board meeting review, would like a review of Regional Water contract

Diane: Design committee for the AVCC will be talking with 4 architects

Deb: wanting to know the limits of how far Main Street can go.

Motion by Miller to adjourn the meeting at 6:45 PM.

11-01-22 THRU 11-30-22	CLAIMS	AMOUNT
ABLE LOCKSMITHS	KEYS	\$215.00
ACCUJET LLC	VAC LIFT STATIONS	\$2,101.44
AFLAC	VOL INS	\$147.96
AGRILAND FS INC	FUEL/DIESEL FLUID	\$2,352.54
AMBASSADOR	EXISTING HOME INCENTIVE	\$5,000.00
AV BUILDING	MISC ITEMS	\$302.30
AV MUNICIPAL UTILITIES	WATER BILL	\$262.72
AV VETERINARY CLINIC	FERAL CAT	\$100.00
BADGER METER, INC.	MONTHLY HOSTING	\$50.58
BARTUNEK JEANETTE	MILEAGE	\$19.38
BILLY'S ICE	ICE	\$380.00
BLUFFS PAVING	STREET PATCH	\$11,508.85
BOMGAARS	MISC ITEMS	\$672.21
BOUND TREE MED	EMS SUPPLIES	\$2,183.39
	WHEELLOADER/BACKHOE	
CATERPILLAR FINANCIAL SVC	PAYOFF	\$73,656.53
COMPUTER SYSTEMS, INC.	COMPUTER	\$2,206.00
CYCLES PLUS	SVC CARTS	\$1,835.24
D & K PRODUCTS	CHEMICALS	\$1,989.00
DAVES STUMP	STUMP REMOVAL	\$450.00
DEA SONDRRA	HOLIDAY ON MAIN SUPPLY	\$24.60
DELTA DENTAL	DENTAL PAYABLE	\$25.82
DEMCO	SUPPLIES	\$177.94
ECHO GROUP	LIGHT BULBS	\$651.00
GIS	ANNUAL SOFTWARE LICENSE	\$7,266.00
GRIFFEN PLUMB	TOILET RPR	\$137.75
GUARDIAN	LTD/STD/AD&D/LIFE	\$509.08
GUYER MACHINE	PART-MWR	\$41.68
HANCOCK FIRE ASSOC	FIRE PREVENTION	\$639.25
HANSON ATTYS	LGL SVCS	\$990.00

HARRIS SUSAN	TOTES	\$21.00
	MILEAGE/FOOD	
HOEPNER TERESA	REIMBURSEMENT	\$143.26
I P E R S	IPERS	\$7,912.31
I R S	FED/FICA TAX	\$12,525.64
IA D N R	ANNUAL WATER USE FEE-GOLF	\$115.00
IA L O C	BUDGET WORKSHOP	\$50.00
IA ONE CALL	SEPT ONE CALLS	\$17.10
IA TREASURER	OCT 22 EXCISE TAX/SALES TAX	\$3,291.23
INGRAM BOOK	BOOKS	\$377.21
IOWA PRISON IND	CLOSURE REQUEST BOOK	\$107.00
J Q OFFICE EQUIPMENT	FINAL PYMT	\$2,230.33
JENNIE ED	EMS SUPPLIES	\$132.38
JOURNAL-HERALD	ADV/PUBLICATIONS	\$101.02
KEAST FORD	SVC F350 2020	\$112.30
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$499.48
MCCARTHY TRENCH	FINAL NON-COMPLIANT WTR SVC	\$4,182.20
MCDERMOTT & SON		
ROOFING	ROOF-COMM CENTER	\$38,015.00
MIDAMER ENERGY	UTILITY BILL	\$4,559.94
MIDWEST LABS	TESTING EXP	\$131.24
MIDWEST TITLE	EXISTING HOME INCENTIVE	\$5,000.00
NAPPA	MISC ITEMS	\$166.15
NEBRASKA MACHINERY	SVC BACKHOE-AIR FILTER	\$1,316.93
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$115.00
OLESEN CHEVY	SVC TAHOO/F350/FIRE TRUCK	\$1,560.99
	REIMBURSEMENT NASA	
PAULSON PAM	TRAINING	\$207.96
PEOPLESERVICE, INC	MONTHLY REPORTING	\$1,600.00
PHYSICIAN'S CLAIMS COMPAY	EMS RUNS	\$114.61
R & S WASTE	TRASH/COLLECTION	\$10,773.39
RATZLAFF LAWN CARE LLC	OCT MOWING	\$3,250.00
REGIONAL WATER	OCT USAGE	\$15,697.70
SHELBY CO STATE BANK	EXISTING HOME INCENTIVE	\$5,000.00
SNYDER & ASSOC	ENGINEERING SVCS	\$2,798.25
SWANK MOVIE LICENSING	YRLY SUBSCRIPTION	\$226.00
TOYNE	SVC FIRE TRUCK	\$1,413.91
TREASURER OF STATE	STATE TAX	\$2,361.00
U S POST OFFICE	DEC 22 UT BILLS	\$370.04
VANTIV	MONTHLY CARD FEES	\$380.42
VERIZON WIRELESS	CELL PHONE	\$564.27
VOYAGER FLEET	FUEL	\$352.75
VPAY	PROCESSING FEE	\$3.50
VSP	VISION PAYABLE	\$164.42
WELLMARK	GROUP INS	\$9,898.30

WELLS FARGO-COPIER LEASE	MONTHLY COPIER LEASE	\$492.77
WHAT'S YOUR SIGN GRAPHICS	TSHIRTS	\$317.12
DEPOSIT REFUNDS	REFUND DATE 11/30/2022	\$520.34
PAYROLL CHECKS	PAYROLL CHECKS ON 11/02/2022	\$13,552.23
PAYROLL CHECKS	PAYROLL CHECKS ON 11/14/2022	\$1,551.97
PAYROLL CHECKS	PAYROLL CHECKS ON 11/16/2022	\$12,336.00
PAYROLL CHECKS	PAYROLL CHECKS ON 11/30/2022	\$15,043.40
	CLAIMS TOTAL	\$297,569.32
	GENERAL FUND	\$67,130.13
	GOLF COURSE FUND	\$12,406.88
	AQUATIC CENTER FUND	\$288.46
	ROAD USE TAX FUND	\$94,105.82
	EMPLOYEE BENEFITS FUND	\$5,641.82
	CAP PROJ - COMM CENTER FUND	\$38,626.13
	SUNRISE RIDGE DEV FUND	\$2,798.25
	ARPA NON ENTITLEMENT FUND	\$2,101.44
	URBAN RENEWAL CAP PROJ FUND	\$15,840.00
	WATER FUND	\$37,646.45
	SEWER FUND	\$16,844.43
	STORM WATER FUND	\$4,139.51

11-01-22 THRU 11-30-22	REVENUE
GENERAL TOTAL	\$79,459.64
GOLF COURSE TOTAL	\$624.00
ROAD USE TAX TOTAL	\$18,305.12
EMPLOYEE BENEFITS TOTAL	\$11,035.42
EMERGENCY FUND TOTAL	\$1,286.39
TIF - URBAN RENEWAL #1 TOTAL	\$755.98
DEBT SERVICE TOTAL	\$16,343.87
CAP RESERVE TOTAL	\$150.00
CAP PROJ - COMM CENTER TOTAL	\$32,330.00
URBAN RENEWAL CAP PROJ TOTAL	\$49.00
WATER TOTAL	\$55,194.35
WATER SINKING FUND TOTAL	\$10,193.33
SEWER TOTAL	\$135,515.04
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$36,160.44
STORM WATER SINKING FUND TOTAL	\$2,307.92
TOTAL REVENUE	\$407,944.75

ATTEST:

Teresa M Hoepner, City Clerk